

Advertisement
DISTRICT IT SOCIETY, SIRSA
Room No. 36, 1st Floor, Mini Secretariat, Sirsa

QUOTATION NOTICE

No.DITS/CSC/2017/

Dated:

Sealed rate quotations are invited from manufacturers or dealers for supply & installation of Glow Sign Board in 225 Gram Panchayats of Sirsa District. Quotation Notice including forms, specifications, design, terms & conditions etc. are available at the district website www.sirsa.gov.in. The last date for submission of bid form is 11.05.2017 upto 1.00 PM, which will be opened on 11.05.2017 at 3.00 PM in the office of undersigned.

Date :- 01.05.2017

Place :- Sirsa

City Magistrate -cum-
CEO, DITS, Sirsa

QUOTATION NOTICE

No.DITS/CSC/2017/

Dated:

Sealed rate quotations are invited from manufacturers or dealers on prescribed format for the work mentioned as under:-

Sr. No.	Name of Work	No. of Gram Panchayat	Name of District
1	Supply & Installation of Glow sign board (Size 6x3 ft), Double Frame, 1" Iron Frame, 22 Gaze, Star Sheet, BL, ISI Tube Light with back side mettalic/flex sheet (225 Nos.)	225	Sirsa

Interested bidders should apply at the above mentioned address as per following schedule:-

1. Last date of submission of tender form : 11.05.2017 upto 1.00 PM
2. Opening of tender (Rate quotation) : 11.05.2017 at 3.00 PM

Tender form: Tender form may be downloaded from the website www.sirsa.gov.in

Note: For any query/detail / specifications, please contact District IT Society, Room No.36, 1st Floor, Mini Secretariat, Sirsa

Date: 01.05.2017
Place: Sirsa

**City Magistrate -cum-
CEO, DITS, Sirsa**

TENDER FORM

To

Deputy Commissioner cum Chairman DITS
Sirsa.

Sir,

Having examined & understood the bid document/tender form, we hereby submit tender form (Rate quotation) for supply & installation of Glow Sign Board of common branding with iron frame Banner in 225 Gram Panchayat of Sirsa district in conformity with the bid forms and accept all the conditions mentioned in the tender document. We further undertake that we fulfill the qualifications required for the tender.

We also undertake, if our bid is accepted, to supply & install Glow Sign Board in accordance with the specifications & delivery schedule mentioned in the work/supply order.

We undertake that all the forms/documents submitted with the bid are genuine to the best of our knowledge.

We further undertake to go through all the technical and operational inspections mentioned in the tender document.

We understand that you are not bound to accept the lowest or any bid you may receive.

Date _____
Place _____

Signature & Stamp of the
person duly authorized

BID FORM

1. Name of firm/company : _____
2. Address for communication : _____
3. Name of authorized person : _____
4. Contact No. : _____
5. Email ID : _____
6. TIN No. : _____
7. PAN No. : _____

8. Quoted rate/price of one set as per detailed under:-
(Design may be obtained from Room No. 36, Mini Secretariat, Sirsa)

i) Glow Sign Board : 225 Nos.

Total quoted rate/price (Lump sum) : Rs. _____

Date _____

Place _____

Signature & Stamp of the
person duly authorized

Terms and Conditions:-

- Tender forms may be downloaded from the website www.sirsa.gov.in
- The bids should be submitted/received strictly as per time schedule and no relaxation in time will be given. Bids submitted/received after due date/time will not be entertained and this office will not be responsible for any postal delay.
- Bids submitted/received through email/fax shall be rejected.
- Conditional/multiple bids will not be accepted. No modification alteration will be permissible after submission of bids. Bids once submitted cannot be withdrawn.
- Full specifications of each item is to be given while quoting rates which will be supported by a demonstration of the equipment at a suitable site, if required. However committee reserves the right to change the specifications at any stage.

1	Security Deposit and other terms for vendor	A Demand Draft of Rs. 40000/-with DITS Sirsa will be kept as Performance Guarantee for the period.
		Only registered firms having TIN number minimum two year old establishment with turnover of Rs. Twenty Lacs P/A in last 3 years need to apply. (Attach documents in support)
		Copy of latest Income Tax and Sales Tax clearance certificates must be submitted with the quotation paper.
		Firms will also mention the trade mark of the items on Quotation as well as in bill and only approved trade mark will be accepted.
2	Payment	60% after stock verification And 40% after delivery and satisfactory installation.
3	Minimum Order	225 Flex boards and can be increased or decreased as per requirement
4	Delivery:	<ol style="list-style-type: none"> 1. Within 10 days of placement of firm order. 2. Delivery will be made at each Gram Panchayat of Sirsa and payment against supply/installation will only be made after quality/specification/delivery verification by the committee constituted by the authority
5	Penalty on late delivery	Penalty shall be levied @ 2% of the Total value of that supply, if the firm fails to supply the material within stipulated period of time.
6	Penalty on backing out	Security will be forfeited.
7	Validity of Quotation:	Rates given in quotation will be valid for 3 months.
8	Lodging of Complaint and replacement during warranty period	<ol style="list-style-type: none"> 1. In case of rejection of supply orders, the bidder will be responsible for removing the whole lot within two days at his own cost. The failure to remove the items will attract penalty @2% of the total cost of the supply order per week. 2. In case of any dispute/differences arising out between the parties, the matter will be subject to resolution through amicable talks. In case of failure to resolve the matter, which will be subject to arbitration. The arbitrator will be appointed by the Deputy Commissioner, Sirsa 3. All disputes shall be subject to jurisdiction of competent court in Sirsa only.
9	Maintenance Service	The supplier/manufacturer will be bound to repair/rectify the defects in any equipment during 6 months of installation and make it usable within 48 hours from the time of complaint by the authority, failing which the supplier/manufacturer will be liable for a penalty of Rs. 500/- per day per equipment. In case the defect is not rectified within 48 hours, the cost of arranging repair/replacement from third party shall be borne by the supplier/manufacturer

10	Miscellaneous conditions	<ol style="list-style-type: none"> 1. Rate will be finalized after approval of Ld. DC-cum-Chairman, DITS Sirsa 2. The authorized signatory must duly sign all the documents. 3. Committee / President DITS Sirsa reserves right to cancel / reject any / all quotations without assigning any reason thereof. 4. Committee/ President DITS Sirsa reserves rights to terminate the contract with the successful vendors at any point of time, if the vendor does not provide satisfactory services. 5. To change any clauses/items/condition on the quotation document 6. To execute the rate contract from a single vendor or multiple vendors based on the rates/specifications. 7. To reject any or all quotations without assigning any reason whatsoever and he is not bound to accept the lowest (L1) rate. 8. Copy of PAN Number/TIN of the firm and certificate of registration from Sales department are mandatory. 9. The tenders/quotations shall be opened in the presence of intending manufacturers, firms and authorised dealers or their authorised representative (s) present at the time of opening. 10. The rate should be quoted F.O.R. destination anywhere in Sirsa district
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Date 01.05.2017
Place SIRSA

Signature & Stamp of the
person duly authorized