

कम्प्युटर स्टेशनरी व प्रिन्टर कार्टरेज की खरीद हेतु निविदाएं आमन्त्रित

जिला सूचना प्रौद्योगिकी सोसायटी, कमरा न0 36, प्रथम तल, लघु सचिवालय, सिरसा द्वारा एक वर्ष के लिये कम्प्युटर से सम्बन्धित स्टेशनरी व प्रिन्टर कार्टरेज इत्यादि सामग्री की खरीद हेतु निविदाएं आमन्त्रित हैं, जोकि किसी भी कार्यदिवस में दिनांक 20-07-2017 सांय 3.00 बजे तक निर्धारित प्रपत्र में आग्रिम राशि के डिमांड ड्राफ्ट सहित इस कार्यालय में जमा करवाई जा सकती है।

उपरोक्त से सम्बन्धित विस्तृत जानकारी, नियम, शर्तें एवं टैंडर दस्तावेज जिला सिरसा की वैबसाईट Sirsa.gov.in पर उपलब्ध है।

कृते उपायुक्त, सिरसा

Notice Inviting Quotations

Sealed Quotations are invited for procurement of items listed below for DITS Sirsa.
The details are as follows:-

EMD: Rs.10, 000/- in form of DD in favour of "District Information Technology Society, Sirsa" payable at Sirsa.

Last Date for submission of quotations : Interested agencies may submit their proposal at DITS Office, Room No. 36, 1st. Floor, Mini Secretariat, Sirsa upto 20-07-2017.

Date of opening of quotations: The bids will be opened on the same day i.e. 20-07-2017 at O/o. City Magistrate-cum-CEO, DITS, Sirsa

S.No	Description of Items	Preferable make	Unit
1.	SPECTRA A4 COPIER PAPER	GSM=75 210x297mm N.W= 2.34kg	Per Rim(500 Sheets)
2.	SPECTRA F/S COPIER PAPER	GSM=75 215x345mm N.W= 2.78kg	Per Rim(500 Sheets)
3.	SPECTRA A3 COPIER PAPER	GSM=75 297x420mm N.W= 4.7kg	Per Rim(500 Sheets)
4.	ODYSSEY (LASER TONER CARTRIDGE)	Q 2612A	Per Piece
5.	IM PRINT TONER CARTRIDGE	Canon LBP 3010	Per Piece
		Canon LBP 3010 Compatible	Per Piece
		Canon 126 Compatible	Per Piece
		Canon CRG 126	Per Piece
		MLT-D203S/XIP	Per Piece
		MLT-D203S/XIP Compatible	Per Piece
6.	ROLE CORAL THERMAL PAPER	57MM	Per Piece
7.	RIFLING,DRUM, BLADE,PCR,MAGNETIC ROD	12 A Cartridge	Per Piece
		Canon LBP 3010	Per Piece
		Canon 126	Per Piece
		MLT-D203S/XIP	Per Piece

Terms & Conditions

1. Only registered firms having TIN number minimum two year old establishment with turnover of Rs. Ten Lacs P/A need to apply. (Attach documents in support)
2. Copy of latest Income Tax and Sales Tax clearance certificates must be submitted with the quotation paper.
3. Rate will be valid for One year wef. Rate Contract Award.
4. Firms will supply the materials within 48 hours after receipt of supply order.
5. Separate Quotations may be accepted for the item stated at Sr.no 1 to 3 and for Sr.no 4 to 7 in this case firm will be liable to deposit EMD Rs. 10000/- for each Quotations.
6. Penalty shall be levied @ 2% of the Total value of that supply, if the firm fails to supply the material within stipulated period of time.
7. Rate will be finalized after approval of Ld. DC-cum-Chairman, DITS Sirsa.
8. Full & final payment will be released after receipt of satisfactory material.
9. Firms will also mention the trade mark of the items on Quotation as well as in bill and only approved trade mark will be accepted.
10. The quantity of items may vary. It may be increased or decreased as per actual requirement.
11. The rate mentioned in the quotation should be inclusive of all Charge / Tax / VAT (if any). The rates are FOR.
12. Purchase will be accepted only after proper verification of the items by the purchase committee.
13. Chairman of purchase committee reserves the right :
 - a. To reject any or all quotations without assigning any reason whatsoever and he is not bound to accept the lowest (L1) rate.
 - b. To change any clauses/items/condition on the quotation document.
 - c. Either to execute the purchase or not to purchase any or all the items, no binding on purchase.
 - d. To execute the rate contract from a single vendor or multiple vendors based on the rates/specifications.

Sd/-
Deputy Commissioner,
Sirsa

From

(Mobile No: _____)

To

The Chairman
Distt Information Technology Society
Room No.36, 1st Floor,
Admin Block, Mini Secretariat
Sirsa

Sub: - Supply of Rates for consumable Items.

Sir,

This is reference to your query for submission of Rates for the below mentioned items. We hereby offer our for one year rates inclusive of all Taxes & applicable as per details given below:-

S.No	Description of Items	Preferable make	Unit	Rate (INCHLUSIVE OF ALL TAXES)
1.	SPECTRA A4 COPIER PAPER	GSM=75 210x297mm N.W= 2.34kg	Per Rim(500 sheets)	
2.	SPECTRA F/S COPIER PAPER	GSM=75 215x345mm N.W= 2.78kg	Per Rim(500 Sheets)	
3.	SPECTRA F/S COPIER PAPER	GSM=75 297x420mm N.W= 4.7kg	Per Rim(500 Sheets)	
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		Canon LBP 3010 Compatible	Per Piece	
		Canon 126 Compatible	Per Piece	
		MLT-D203S/XIP	Per Piece	
		MLT-D203S/XIP Compatible	Per Piece	
6.	ROLE CORAL THERMAL PAPER	57MM	Per Piece	
7.	RIFLING,DRUM, BLADE,PCR,MAGNETIC ROD	12 A Cartridge	Per Piece	
		Canon LBP 3010	Per Piece	
		Canon 126	Per Piece	
		MLT-D203S/XIP		

Certified that we have read and understood all details with Terms & Condition mentioned in the notice.

Dated

Signature

Name: (_____)

Seal